

## **EAST DEVON DISTRICT COUNCIL**

### **Minutes of the meeting of Licensing and Enforcement Sub Committee held at Tale Room, Blackdown House, Honiton on 11 December 2024**

#### **Attendance list at end of document**

The meeting started at 9.35 am and ended at 11.30 am

#### **18 Minutes of the previous meeting held on 6 November 2024**

The minutes of the previous meeting held on 6 November 2024 were approved and signed as a true record.

#### **19 Declarations of interest**

There were no declarations of interest.

#### **20 Matters of urgency**

There were no matters of urgency.

#### **21 Confidential/exempt items**

There were three items which officers recommended should be dealt with in Part B at minute numbers 23, 24 and 25.

#### **22 Exclusion of press and public**

RESOLVED:

That under Section 100 (A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out in the agenda, is likely to be disclosed and on balance the public interest is in discussing these items in private session (Part B).

#### **23 Hackney carriage driver suitability**

The purpose of the item was to determine whether the person named in the report is a fit and proper person to be licensed as a Hackney carriage driver in line with legislative and policy requirements.

The Chair introduced the members of the Sub Committee and the officers in attendance.

The applicant was in attendance.

The Legal Advisor, Giles Salter, outlined the procedure to be followed.

The Licensing Officer, Lee Staples, presented the report and outlined the background to the application and the reasons as to why it had come before the Sub Committee.

In response to a question from the Sub Committee, the Licensing Officer advised that officers had supported the applicant in trying to obtain the documentation as required under the Council's Hackney Carriage and Private Hire Licensing Policy.

The applicant had no questions for the Licensing Officer.

The applicant confirmed that they had nothing to add to their application and then answered questions from the Sub Committee.

The Chair thanked the applicant for attending and advised that the Sub Committee would retire to make its decision which would be notified in writing within five working days.

The applicant left the meeting.

## 24 **Private hire driver suitability**

The purpose of the item was to determine whether the person named in the report is a fit and proper person to be licensed as a private hire driver in line with legislative and policy requirements.

The Chair introduced the members of the Sub Committee and the officers in attendance.

The applicant, accompanied by a support person, was in attendance.

The Legal Advisor, Giles Salter, outlined the procedure to be followed.

The Licensing Officer, Lee Staples, presented the report and outlined the reasons why the application had been brought to the Sub Committee.

The Licensing Officer answered questions from members of the Sub Committee.

The applicant had no questions for the Licensing Officer.

The applicant addressed the Sub Committee and answered members' questions.

The Chair thanked the applicant for attending and advised that the Sub Committee would retire to make its decision which would be notified in writing within five working days.

The applicant and the support person left the meeting.

## 25 **Application for consent to street trade**

The purpose of the item was to determine an application for consent to street trade following receipt of valid representations during the period for consultation which had not been withdrawn.

The Chair introduced the members of the Sub Committee and the officers in attendance.

The applicant was in attendance.

The Legal Advisor, Giles Salter, outlined the procedure to be followed.

The Licensing Officer, Lee Staples, presented the report and outlined the key points regarding the relevant legislation and the Council's Street Trading Policy.

The Licensing Officer answered members' questions regarding the relevant definitions in the Street Trading Policy.

Members were made aware of issues encountered by applicants using the Council's online street trading consent application process.

The applicant addressed the Sub Committee and highlighted key issues from their application.

There were no further questions from members.

The Chair thanked the applicant for attending and advised that the Sub Committee would retire to make its decision which would be notified in writing within five working days.

The applicant left the meeting.

### **Attendance List**

#### **Councillors present:**

O Davey  
R Jefferies  
J Whibley (Chair)

#### **Councillors also present (for some or all the meeting)**

S Westerman

#### **Officers in attendance:**

Sarah Jenkins, Democratic Services Officer  
Phillippa Norsworthy, Licensing Manager  
Giles Salter, Solicitor  
Lee Staples, Licensing Officer  
Rebecca Heal, Solicitor  
Shannon Manning, Licensing Officer

#### **Councillor apologies:**

Chair .....

Date: .....